



Do I need a Building Permit?

Why do I need a permit?

According to the California Building Standards Code, no building or structure may be erected, constructed, enlarged, altered, moved, repaired, improved, removed, converted, or demolished unless a separate permit for each building or structure has first been obtained from the Building Official. Permits are the way the State of California and the City of Upland regulate construction. This is designed to ensure that all construction in the city is safe. The safety of the occupants of buildings is the primary reason for having construction codes.

When is a construction permit required?

A construction permit is required for all new construction. In many cases, a permit is required for alteration, repair, or replacement of existing fixtures. A plumbing, electrical, or mechanical permit may be required for any addition or changes to a building's existing system. Common examples of projects requiring permits are:

- ADU's
- Decks and patio covers
- Demolition of any structure
- Electrical system repair, upgrade, or alteration
- Fences/Walls over 6' in height
- Fireplaces and fireplace inserts
- Garage Conversion
- HVAC change out, upgrade, or alteration
- New homes and buildings
- Plumbing repipe, repair
- Remodels, alterations, and repairs
- Re-roofing
- Retaining walls over 3' in height
- Room Additions
- Shower/tub enclosure replacements
- Siding/Stucco
- Solar Panels
- Storage sheds over 120 square feet
- Swimming pool demolition
- Swimming pools and spas (new or remodel)
- Water Heater change out
- Water/Sewer/Gas lines installation or repair
- Window and door replacements

When is a construction permit NOT required?

For information on non-required permits please see the **WORK EXEMPT FROM PERMIT** form found on the City website [Building and Safety Forms / Fees / Applications](#).

Note; Planning department approval is still required

The City of Upland highly recommends hiring an appropriately licensed State of California contractor to obtain permits and to ensure success of your project. However, a home owner (Owner/Builder) can obtain construction permits as well. Contractors, as well as home owners, may authorize an agent to obtain building permits on their behalf by signing a City of Upland Authorization letter. The authorization letter needs to be notarized and provided by the authorized agent at the time of building permit issuance.